



VACANCY NOTICE

SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	ENER-B-1
Head of Unit: Email address: Telephone: Number of available posts: Suggested taking up duty: Suggested initial duration: Place of secondment:	Adela TESAROVA Adela.Tesarova@ec.europa.eu +32 229-80031 1 1 st quarter 2023 ¹ 1 year ¹ <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other:
	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> Cost-free
This vacancy notice is also open to <input type="checkbox"/> the following EFTA countries : <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input type="checkbox"/> the following third countries: <input type="checkbox"/> the following intergovernmental organisations:	

1. Nature of the tasks

The overall mission of our Unit is to help citizens access more affordable green energy and play an active part in the green energy transition. More in detail, our mission is to put consumers, citizens and communities at the centre of the clean energy transition across all parts of the Union and ensure it is fair and just. Particularly in the current energy crisis context we aim to empower citizens and ensure strong consumer protection enabling them to play an active role in the energy market via digital tools and data management. To ensure that no one is left behind we focus (on individuals, communities and regions) in particular on the vulnerable, the energy poor and coal regions in transition. We are also the focal point for several local initiatives such as the EU Covenant of Mayors, Smart Cities Marketplace, Horizon Europe Mission on Cities, EU Islands Initiative and the Energy Poverty Advisory Hub. Through these we support technical assistance, knowledge exchange and market uptake to speed up a clean and just energy transition. We also promote a just transition internationally based on our instruments and experiences within the EU..

The tasks of the seconded national expert may include the following responsibilities:

Policy definition and implementation:

- Contribute to the conceptual reflections and definition of just transition and clean energy transition for all, covering all aspects of individuals, sectors and regions.
- Contribute to the implementation and operationalisation of the just transition pillar of the European Green Deal as put in place via the Just Transition Mechanism for carbon intensive regions and sectors, as well as contribute to the implementation and operationalisation of the legislative framework for energy poverty as put in place by the Fit for 55 legislative package.
- Provide technical expert advice or any other input into the assessment of the contribution of actions in individual Member States in relation to these policy areas.

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

- Analyse data and facts on green energy transition as well as technical and regulatory enabling frameworks for its delivery on the ground.

Communication and analysis

- Assist in presenting, advocating and explaining ENER policies and initiatives to different audiences.
- Assist in organizing working groups, meetings, events and stakeholder consultations and reflecting their results in policy-making.
- Monitor socio-economic reports and forecasts and identify emerging trends in relation to just transition, as well as consumer empowerment in green energy, in support of policy discussion and analysis.
- Prepare reports, briefings, speeches and speaking notes.

Cooperation with Member States and civil society

- Analyse the situation of retail energy markets and their liberalization in the Member States.
- Assist in the assessment of the transposition of EU legislation related to retail energy markets (electricity and gas) and of derived regulatory acts by Member States.
- Contribute to the preparation of documents and other input for internal use and/or public dissemination for the promotion of proper transposition of EU legislation in the Member States.

2. Main qualifications

a) Eligibility criteria

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;
- Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

b) Selection criteria

Diploma

- university degree or
- professional training or professional experience of an equivalent level

in the field(s) : energy policies and technologies, economics, information and communication technologies, engineering, law, or other relevant discipline.

Professional experience

The seconded national expert should have

- experience in working on plans or strategies related to green energy transition and just transition, or rollout of technical solutions to support the green energy transition. OR
- experience working with stakeholders for addressing energy, climate change or related consumer policy issues.

and

- Ability to conceptualise problems, identify and implement solutions,
- Capacity to analyse and structure information,
- Experience overseeing the work of contractors or service providers.
- Ability to understand and be understood,
- Capacity to communicate technical or specialised information,
- Drafting skills,
- Negotiation skills,
- Ability to work in a proactive and autonomous way,
- Flexibility (openness towards new demands, etc.),
- Capacity to deliver in a structured way,
- Stress resistance,
- Sense of initiative, - Good team spirit.

Language(s) necessary for the performance of duties

Good knowledge of English is a prerequisite.

3. Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter. The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

4. Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.

Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

5. Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B.1. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 7 years after the secondment (2 years for not selected experts).

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

Contact information

- **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Unit HR.B.1, HR-B1-DPR@ec.europa.eu.

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for security checks.