



VACANCY NOTICE

SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION

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| Post identification: (DG-DIR-UNIT) | CNECT-E-4 |
| Head of Unit/ ADV06: Email address: Telephone: Number of available posts: Suggested taking up duty: Suggested initial duration: Place of secondment: | Max LEMKE max.lemke@ec.europa.eu +32 2 299 15 75 1 2 nd quarter 2023 ¹ 2 years ¹ <input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: |
| | <input type="checkbox"/> With allowances <input checked="" type="checkbox"/> Cost-free |
| This vacancy notice is also open to <input type="checkbox"/> the following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input type="checkbox"/> the following third countries: <input checked="" type="checkbox"/> the following intergovernmental organisations: UN Agencies, World bank, OECD | |

1. Nature of the tasks

Under the supervision of Commissions officials the SNE is expected to contribute to the development and implementation of Commission's policy in the area of the digital aspect of the green transition (green digital twin transition). The work will involve coordination of existing initiatives related to greening of ICT, Digital solutions for environment and climate with emphasis on circular economy (digital product passport).

(S)he will be contributing to the coordination of the green digital topics internally in CNECT, between EC services (other directorates generals and agencies), working with the European Parliament, Member States, associations, companies, NGO, academia and think tanks on EU and the international and multilateral dimension of sustainable digital matters of the European Commission's digital policy. The work will also include provision of strategic analysis, including analysis of markets and technologies, contribution to drafting and management of grants and tenders, preparing briefing notes and speeches on the specific policy domain and issues, and, organising relevant high-level events. The SNE will work closely with the advisor responsible for the digital aspects of the green transition.

Without prejudice to the principle of loyal cooperation between the national/regional and European administrations, the SNE will not work on individual cases with implications with files (s)he would have to deal with her/his own national administration in the two years preceding its entry into the Commission, or directly adjacent cases. In no case (s)he shall represent the Commission in order to make commitments, financial or otherwise, or to negotiate on behalf of the Commission.

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

Specific tasks / functions and duties:

POLICY DEVELOPMENT

- Contribute to the development and the tangible implementation of the twinning of the green and digital transformation in one or more of the following areas:
 - minimises the negative impact of ICT on the environment and maximising the positive impact (enablement). Contributing to the efforts dealing with energy and material efficiency (sustainability) of digital infrastructures (datacentres, telecommunication services, circularity of electronics)
 - Maximising the positive impact (enablement) of digital solutions in major sectors such as energy, transport, agriculture as well as in circular economy. In particular, to develop and implement the digital product passport as introduced by the Eco-design for Sustainable Products regulation (COM (2022) 142 final) proposal.
- Co-ordination and supervision of deliverables of projects and tenders conducted by external contractors, for example relevant projects funded by the Digital Europe Programme dealing with the digital product passport, and, tenders and initiatives such as European Green Digital Coalition.
- Working on the finalisation and implementation of EU Taxonomy assisting in the development of metrics and indicators under which digital infrastructures and solutions become sustainable economic activities benefiting from sustainable finance
- Contributing to the DG CNECT efforts on international scene to promote EU policies and impact of EU initiatives (e.g., D4D HUB) by cooperating with relevant intergovernmental, business and other fora such as United Nations agencies (e.g. CODES), CEN/CENELEC, ETSI, ITU and other standardisation organisation on standards developments, World Economic Forum, World Business forum and others.

INTERNAL MANAGEMENT and COORDINATION

- Co-ordinate activities in the Directorate-General that related to greening of ICT or ICT for sustainability as well as with other Directorate-Generals, in particular DGs ENV, CLIMA, GROW, ENER, AGRI, JRC.
- Draft relevant briefings, strategy documents and notes regarding the areas mentioned in the overall purpose
- Participation in inter-service meetings convened by policy departments and draft replies to inter-service consultations
- Support the preparation and implementation of the sustainable dimension of the European Commission's digital policy, for example the digital decade policy programm's 2030 [targets](#) and [principles](#).

REPRESENTATION, NEGOTIATION and PARTICIPATION

- Present the work on green and digital twin transition and DPP in meetings with academia and stakeholders
- Co-ordinate activities with Member States and European Parliament and support organisation of high level events.

The posts open for seconded national experts (SNE) are embedded in the following political setting: An overarching priority of the EDG is the twinning of the respective digital and ecologic (green) transformations as expressed in the resent [2022 Strategic Foresight Report](#). The Member States recognised the need for a double transformation and underlined the need to act with the adoption of Council Conclusions “Digitalisation for the benefit of the Environment” in December 2020, a follow-up joint [ministerial declaration](#) “The Declaration on a Green and Digital Transformation of the EU” in March 2021 as part of the Digital Day 4 in Lisbon, and a [ministerial declaration](#) “Call for Green Digital Transformation” as part of the Digital Assembly in Toulouse in 2022. At the Digital Day 4, 26 CEOs of European and international ICT companies founded a coalition and committed to jointly set up metrics to measure the net environmental benefit of digital solutions. Based on the request of the European Parliament, DG CNECT initiated a pilot project to support the [European Green Digital Coalition](#).

2. Main qualifications

a) Eligibility criteria

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;
- Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and an at least satisfactory knowledge of English, being the main working language, is necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his/her duties.

b) Selection criteria

Diploma

- university degree or
- professional training or professional experience of an equivalent level

in the field(s): environment, climate, natural resources, economy, engineering, digital technologies or alike.

Professional experience

Analysis and intelligence; information, communication and digital policy; environmental policies; standard setting.

Further required competences / skills:

- Analysis and problem solving
- Communication
- Delivering Quality and Results
- Prioritising and organising
- Working with others
- Procedural knowledge about the European institutions and legal procedures are an asset

Language(s) necessary for the performance of duties

English is main working language. A proficiency level of C1 is required.

3. Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter. The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

4. Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). The SNE will remain employed and remunerated by his/her employer during the secondment. (S)he will equally remain covered by the national social security system. Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision. If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

5. Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B.1. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 7 years after the secondment (2 years for not selected experts).

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

Contact information

- **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Unit HR.B.1, HR-B1-DPR@ec.europa.eu.

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for security checks.