

**VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT**

DG – Directorate – Unit	EMPL-E-4
Post number in sysper:	421153
Contact person:	Adelina Moreira dos Reis
Provisional starting date:	3 rd quarter 2023
Initial duration:	2 years
Place of secondment:	<input checked="" type="checkbox"/> Brussels <input type="checkbox"/> Luxemburg <input type="checkbox"/> Other: Click or tap here to enter text.
	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> Cost-free
This vacancy notice is open to:	
<input checked="" type="checkbox"/> EU Member States <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)	
This vacancy notice is also open to:	
<input type="checkbox"/> The following EFTA countries: <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland	
<input type="checkbox"/> The following third countries:	
<input type="checkbox"/> The following intergovernmental organisations:	
Deadline for applications	<input checked="" type="checkbox"/> 2 months <input type="checkbox"/> 1 month

Entity Presentation (We are)

The mission of Unit E4 is to contribute to attaining the aims and objectives contained in the European Pillar of Social Rights, to support a fair recovery, green and digital transitions as well as to contribute to enhanced economic and social resilience in Italy, Denmark and Sweden. In particular, the unit promotes efficient and inclusive labour markets and social protection systems as well as support skills development and accessible social services and healthcare. To this effect, Unit E4 relies on its role in the European semester and the funds in the remit of DG Employment.

The unit ensures, in close cooperation with the Member State and stakeholders (such as the social partners, civil society, etc.), the efficient and effective programming and implementation of the European Social Fund Plus (2021-2027) and the European Social Fund, the Youth Employment Initiative and the European Fund for the Most Deprived

(2014-2020). It coordinates these funds with other European funding streams, including the Recovery and Resilience Facility, which it contributes to assess and monitor.

We are a team of 21 people, enjoying our work individually and as a team, with a particular attention in maintaining a friendly work environment.

Job Presentation (We propose)

The Seconded National Expert will contribute to the management of ESF and ESF+ programmes in Italy. He/she will monitor the implementation of the interventions, participate in annual meetings with the managing authorities, assess performance, assist in preparation and negotiation of relevant updates of programmes and contribute to the various evaluations foreseen in the Regulations.

He/she will assist in the preparation of internal reports, briefings and replies to requests from various "counterparts" (hierarchy, auditors, European Parliament, citizen's requests, etc.)

The successful candidate will also contribute to the analysis and monitoring of the employment and social policies in Italy and their impact on job creation, skills development and social inclusion in the framework of the European Semester process and within the monitoring of the NRRP implementation. He/she will assist in coordinating the input of DG EMPL to partner DGs.

Jobholder Profile (We look for)

We are looking for a highly motivated colleague with strong analytical capability for policy analysis in the areas of employment, education and training and social inclusion, focusing on Italy.

Ideally, the candidate should have experience with management of programmes or projects. The new colleague is expected to have very good drafting skills, to be able to quickly identify key issues and deliver quality outputs under tight deadlines. It is also important for the new colleague to be a good team player as well as to have a good sense of initiative and responsibility.

Good communication and negotiation skills are essential as well a native language level of Italian and good command of English.

Eligibility criteria

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, a national expert needs to comply with the following eligibility criteria at **the starting date** of the secondment:

Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.

Seniority: having worked for at least one full year (12 months) with the current employer on a permanent or contract basis.

Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where the employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.

Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. The national expert from a third country must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

Conditions of secondment

During the full duration of the secondment, the national expert remains employed and remunerated by his / her employer and covered by his / her (national) social security system.

He / she shall exercise his / her duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

Allowances can only be granted when the national expert fulfils the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision \(EU, Euratom\) 2015/444 of 13 March 2015](#)). The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** ([Create your Europass CV | Europass](#)) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter. The CV must mention the date of birth and the nationality of the candidate.

Candidates are asked not to add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Processing of personal data

The Commission will ensure that candidates' personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ⁽¹⁾. This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

⁽¹⁾ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39)